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# Divorce Notification and Transfer Request

**INSTRUCTIONS:** Please complete this form in its entirety. In addition, please be sure to read this entire form prior to completion to avoid any processing delays. This form is to be used to request the transfer of assets due to a divorce. **Please attach a copy of the divorce decree and any other order directing the transfer that has been signed and entered by the court.** Please note that this form must be completed and signed by both the Account Holder and the former spouse. Additional forms and documents may be required in order to complete the request. By signing this form, you consent to all terms and conditions outlined in this document and reaffirm the terms and conditions in your Account Adoption Agreement.

## SECTION 1 - Account Holder Information

Name:  Account Number:

## SECTION 2 - Former Spouse Information

Name:  Social Security Number:

Address:

Date of Birth:  Daytime Phone Number:

## SECTION 3 - Account Transfer Instructions

- Full OR  Partial distribution to former spouse. Former spouse must complete and include an IRA Distribution Request form.
- Full OR  Partial transfer to an IRA with another custodian. Former spouse must complete and submit a transfer form from the receiving custodian.
- Full OR  Partial transfer to a new IRA with Custodian, Kingdom Trust. Former spouse must complete a new Account Adoption Agreement and submit with this form.

## SECTION 4 - General Provisions & Signatures

The undersigned each hereby represent and warrant that the instructions stated above are in accordance with the divorce decree as provided by the courts. The undersigned each hereby further agree to indemnify, hold harmless and defend Kingdom Trust and its respective officers, directors, managers, members, employees, representatives, agents, owners, affiliates, successors and assigns against any and all liability, loss, damage, injury and expense of any nature, including attorneys' fees, that may be incurred or arise in connection with this request.

Account Holder Signature: **X**  Date:

Former Spouse Signature: **X**  Date:

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